**Indiana Health Sciences Librarians Association
2017 Business Meeting Minutes**Northern Indiana Education Foundation
402 Franklin Street
Michigan City, IN 46360
April 21, 2017

**Attendees:** Kacy Allgood, Ryan Ayers, Chris Bishop, Andrea Cohn, Sarah Ellisworth-Hoffman, Barb Gushrowski, Jennifer Helmen, Jennifer Herron, Fanny Ilievsk, Shannon Johnson, Kellie Kaneshiro, Cindy Macko, Susan Miller, Monica Nowesnick, Tedra Richter, Denise Rumschlag, Elaine Skopelja, Gretchen Stephens, Corona Wiley, Joan Zivich

 **Call to order**President Kacy Allgood called to order the regular meeting of the Indiana Health Sciences Librarians Association at 1:29 pm on April 21, 2017 at the Northern Indiana Education Foundation building, 402 Franklin Street, Michigan City, IN 46360.

 **Call to approve Agenda**Chris Bishop moved to approve with amendment changing NW IHSLA to NE IHSLASusan Miller seconded.2017 agenda approved, none opposed

**Call to approve 2016 Meeting Minutes**

Gretchen Stephens moved to approve with amendment, striking 7 new members this year and leaving 9 new members this year
Barb Gushrowski seconded
2016 meeting minutes were approved, none opposed.

 **Old Business**

a) IHSLA files moved to IHSLA.net site by Jennifer Herron

**New Business**

a) Membership Report – Cindy Macko
36 current members ; 6 new members

b) Treasurer’s Report – Cindy Macko
Gretchen Stephens made motion to approve treasure’s report
Barb seconded
Approved, none opposed

c) Presentation of Ovation Award
Presented to Kellie Kaneshiro

d) Election of new Officers
Kacy Allgood – Past President and nominating committee
Chris Bishop – President
Lisa Habegger – President Elect
Erin Foster – Secretary
Kacy Allgood - Treasurer

Slate of officers unanimously approved by acclamation.

e) Absorbing the NE IHSLA organization and funds

Discussion on how to handle the 5K funds in the NW IHSLA bank account. The NE IHSLA organization has disbanded and not met for 16 years or more.

If funds are still in the NE account, then the IHSLA executive board will pursue moving the funds to IHSLA. IHSLA will solicit letters of support of the transfer of funds from past NE IHSLA members.

If funds have been taken by the state, there is nothing to pursue.
Documentation is need for a paper trail, regardless the outcome of the funds.

f) Change bylaws to make board service two years instead of one year

Discussion on changing the terms of service for officers.
Susan Miller volunteered to draft a proposal that may be formally discussed.

g) Website update

Jennifer Herron reported that a Professional Development section will be created in the Member’s Only section to share class and training materials with colleagues.

Jennifer reported on the digitization project of IHSLA organizational materials and that there is room for the digitized materials on the IHSLA.net site.

h) GMR representative

Denise Rumschlag read Margaret Moutseous’ GMR report.

With a change of the GMR from Chicago to Iowa, there was a need for clarification on the GMR representative position. Per bylaws, the position is appointed by the executive committee. The GMR needs to be notified that the GMR Representative position in IHSLA is an appointed position by the executive committee.

i) Invitation to next year’s meeting - No location, no committee yet

 If no one steps forward to host, the board will designate.

j) Meeting planning and exhibitor tables

Discussion on charging all exhibitors, profit and non-profit organizations, for table space. The $150 per table is nominal compared to other conference and the fees help defray cost of the IHSLA meeting.

k) Special congratulations to Gretchen Stephens upon her retirement

l) Thank you to current planning committee members and officers

m) Presentation of the gavel to incoming President, Chris Bishop

Adjournment

Meeting adjourned at 2:26 PM.

Minutes submitted by: Denise Rumschlag, secretary