**Indiana Health Sciences Library Association (IHSLA)**

**2020 Business Meeting Minutes**

**November 20th, 2020**

Virtual via Zoom

**Attending Officers:** Erin Foster (President), Julia Wood (Vice President), Rachel Hinrichs (Treasurer/Membership Committee), Jason Lilly (webmaster), Lisa Habegger (Past President)

1. Meeting was Called to order at 12:06
reviewed Zoom meeting procedures
	1. Use voice to vote

2. Approval of 2019 Business Meeting Minutes

3. Old Business

a. IHSLA files transferred to IHSLA G-Drive account from IUSM Box account

Jason is the primary admin, Racheal and Erin also have access
We may move to another location due to security lockdowns with Google Drive

* 1. NE funds & incorporation
		1. Bank needs evidence of being incorporated to accept the funds but no movement has been made toward this endeavor. (non-profit)
		2. Need to contact Scott Lohman for more info but perhaps he isn’t the best contact for this
		3. Who was the last chair for NE?
		4. I believe the amount is $2000
		5. Chris found old emails from NE and said there should be documents in our files on this
	2. Ovation Award
		1. Has not been awarded for the past 2 years. The last year was 2018.
		2. We were planning to do 2 awards for 2020 but that didn’t happen
		3. So planning ahead to aim to revigorated this award and seek out nominees do this virtually
	3. Update on Midwest MLA Chapter meeting hosting
		1. It may not be until 2022 for in person meeting. So this collaboration may not happen until 2022
		2. Deadline to cancel the contract at the convention center. Perhaps 2 months in advance but nothing concreate.
		3. We might need to look at the deposit funds given. We didn’t give them the deposit funds but the MWMLA may have
		4. Hilton negations for hotel rooms put on hold
		5. Cut off time frame for deciding between in-person or virtual needs to happen before March

4. New Business

a. Membership Report: <https://docs.google.com/document/d/1L5H9LTrYP0bOnLyjo4qtZSwoPJkYv0vv/edit>

 28 members in 2020

b. Treasurer’s Report: <https://docs.google.com/document/d/1Gngsu5cqrekkJFin6L-gDH2N4gVfkQOz/edit>

 Currently have $7,879.85 in the Fifth/Third bank account.

 Total income: $570

 Total expenses: $555.54 ($410.59 of this will be reimbursed by Midwest MLA)

c. RLML official archive of IHSLA paper/digital documents

d. Bylaws change -- proposed: extend Treasurer’s position from 1 to 2 year

appointment [vote]

* + 1. Rachel has agreed to stay on as treasurer for an additional year. 2021 business meeting will elect a new treasurer.
		2. This was approved by meeting attendees

e. Nominated 2020-2021 slate of officers

i. President - Julie Wood

ii. Vice President – Jason Lilly

iii. Secretary – Chris Bishop

iv. Treasurer - Rachel Hinrichs

v. GMR NNLM Representative (appointed) – Kellie Kaneshiro

f. Waiving IHSLA membership fee for 2021

1. Ask folks to renew/apply as normal for membership, but removing/hiding

PayPal link from website

1. Will this cause issues with future budgets for members?
2. New members
	1. Send out email specifically to recruit new members – Chris Bishop
	2. Reach out to new students and alums for members – Patty Lunsford
	3. Engaging retires especially as mentors for new members
	4. Panel discussion for students
3. Option to wave or pay as needed per member
4. Send notice out to members on this change

g. Discussion: COVID experience & check-in

1. new business

5. Transfer (virtual) gavel - welcome Julie Wood as IHSLA President 2021-2022!

Discussion:

* Margaret retired from Evansville. New hire in St. Vincent’s. They were asking Margaret to do both positions. She retired
* After hours event so all could attend. Some members can’t attend because of workday schedule.
* COVID-19 Some members have continued to work in office, others are splitting the time between office and home.
* Disaster relief of Indiana group – Lisa Habegger
* MESH – disaster book list we made a few years back. Core set of books. Emergency disaster book list. Searching for this list.