# Indiana Health Sciences Librarians Association

###### **2017 Executive Board Business Meeting Minutes** [Country Inn & Suites](http://www.countryinns.com/michigan-city-hotel-in-46360/inmichig)

###### 3805 N. Frontage Road

###### Michigan City, IN 46360 April 20, 2017

Attendees: Kacy Allgood, Chris Bishop, Barb Gushrowski, Jennifer Helmen, Jennifer Herron, Kellie Kaneshiro, Cindy Macko, Susan Miller, Tedra Richter, Denise Rumschlag, Elaine Skopelja, Gretchen Stephens, Joan Zivich

1. Call to order

President Kacy Allgood called to order the executive board meeting of the Indiana Health Sciences Librarians Association at 8:44 pm on April 20, 2017 at Country Inn & Suites hotel in Michigan City, IN.

1. Approval of minutes from last meeting

Minutes from the 2016 meeting were distributed and reviewed.   
Barb Gushrowski moved to accept the minutes, Chris Bishop seconded  
Minutes were approved.

1. Old Business
2. Updates to meeting planning documents  
    Created by Barb Gushrowski will be distributed to the entire group
3. Annual Online CE  
    IU School of Medicine Ruth Lilly library usually hosts the MLA CEs  
   Question arose: Could the previous MLA CE on Gray Literature be shown again?
4. Moving files to IHSLA.net  
   Per Jennifer Herron, most files should all be moved to the new location now.

1. New business
2. Treasurer’s Report by Cindy Macko. Applause followed.
3. Digitizing IHSLA Records  
   Discussion on organizing boxes of IHSLA archives, records go back to the 1970’s  
   Tedra Richter volunteered to help organize materials  
   There is space on the IHSLA.net website to old the archives  
   Decisions will need to be made about format, possible OCR software
4. Absorbing the NW IHSLA organization and funds  
   Discussion on what to do with funds in the defunct NW IHSLA account.  
   If the state has already taken the funds, nothing left to do but make note of this is our records.  
   If funds are still in the NW account, then the IHSLA executive board will pursue moving the funds to IHSLA. We will silicate letters of support of the transfer of funds from past NW IHSLA members.
5. 2018 Meeting  
   No location determined at this time.  
   If no one steps forward to host, an executive decision will designate.
6. Nominating Committee (Barb Gushrowski)  
   Presentation of the slate of new officers:  
    President Elect – Lisa Habegger  
    Secretary – Erin Foster  
    Treasurer – no names
7. Change bylaws  
   Discussion on making board service for two years instead of one ; combining secretary & treasurer position into one two-year term position
8. Web updates (Jennifer Herron)  
   Jennifer will begin to add class materials to the Members Only section of the website. Members are encouraged to share and use colleagues’ materials.
9. Exhibitor tables at IHSLA meetings  
   Discussion on charging all exhibitor tables the same $150 fee regardless if profit or nonprofit organization.

Chris Bishop moved and Susan Miller seconded to dismiss.

1. Adjournment

President Kacy Allgood adjourned the meeting at 9:30 pm.

Minutes submitted by: Denise Rumschlag, secretary